**Best Practices in Assessment Group (BPAG) Meeting**  
February 4, 2020  
10 a.m. – 11 a.m.

Location: Saratoga Building President’s Boardroom

Attendees: Patty Alzarez, Lynn Chen, Cara Felter, Shannan Dixon, Crystal Edwards,   
Malinda Hughes, Lisa Lebovitz, Amanda Lehning (dial-in), Flavius Lilly (dial-in), Mark Macek, Karen Matthews, Eileen Patton (dial-in), Greg Spengler.

Agenda

1. Welcome and Introductions – Greg
2. Assessment Planning Presentation – Greg and Karen

Discussion

1. UMB needs to:
2. Demonstrate to MSCHE that the University monitors the Schools’ assessment processes;
3. Devise a plan that will meet MSCHE’s expectations; and
4. Develop data collection tools, such as templates, for the Schools, if the BPAG determines that is the best method for collecting data.
5. Posting Assessment Data Online
6. Schools publicly publish data only as required by accrediting agencies;
7. Smaller programs are concerned with student/graduate privacy;
8. BPAG members agreed that posting of assessment results online “isn’t good for business”.
9. Next Steps
10. Determine what important elements need to be reviewed and decide on how they will be synthesized;
11. Lisa Lebovitz will share an infographic that illustrates the SOP’s assessment map;
12. Each BPAG member will review the SOP process and recommend how to insert their School’s process.